

April 2019

April 2019							May 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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28	29	30					26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 31	Apr 1	2	3	4	5	6
		1:15pm Bev/Jeff 1:15pm Bev/Jeff 1:45pm 2:15pm 3:00pm 3:00pm Visit 3:30pm Bev/Kip 4:00pm	8:30am Mtg w/Val Hoyle 9:00am Discuss - Budget 10:00am 12:00pm Desk 2:00pm Meet 3:30pm	12:00pm Desk Time 1:00pm Open House 2:00pm Visit w/Phil 3:30pm Visit w/DeBane	8:15am Executive 9:30am Bev 10:45am PC 11:00am Review 2:00pm 3:00pm Calendar 4:00pm Update 4:15pm HOLD	
7	8	9	10	11	12	13
	10:00am Public Records 11:30am Bev/Kip Review 2:30pm Mtg w/ 3:00pm Review 4:00pm Speaker 4:30pm	8:00am PC 9:30am Travel - 10:00am Land 12:00pm 12:30pm Mtg 1:30pm 3:00pm Bev/Kip 4:00pm	9:30am 10:00am 12:00pm Offsite 1:30pm JWM 2:00pm Budget 3:30pm Mtg 3:45pm Mtg 4:00pm Mtg	Hold 9:00am Travel - Madras 10:00am Jefferson County Clerks Office - County Clerk	Hold 9:45am Travel - Prineville 10:30am Crook County Clerks Office - 1:00pm Bend County Clerk	
14	15	16	17	18	19	20
	8:30am Budget Review 12:00pm Block time - lunch 1:00pm Senator Winters 4:00pm Small 4:30pm Visit	10:00am Discuss JLAC's 1:30pm Bev/Steve T 2:00pm Mtg 3:00pm Mtg 4:00pm Mtg 4:30pm setup	8:30am Exec Mtg 10:00am Test 10:30am Mtg 11:00am 2:00pm Mtg 2:00pm Mtg 2:30pm Budget 3:30pm Mtg w/	2:00pm Discuss Cloud Project (Secretary's Office) - HALPIN-REYE S Doris * SOS	10:45am Discuss - JLAC overview document (Secretary's Office - Call Secretary) -	
21	22	23	24	25	26	27
	9:00am 5-min w/ Becky 9:30am Bev/Rich 11:00am Public 11:30am Mtg w/ 2:00pm Budget 3:00pm Budget 4:30pm Budget	10:00am Mtg w/Jeff and 2:00pm Budget Hearing Prep 2:30pm Mtg w/Senator 3:00pm Budget 4:30pm Budget	10:00am Discuss - JLAC 2:00pm Budget Hearing Prep 3:00pm Budget Hearings 4:30pm Budget Mtg - Debrief	10:00am Travel - Portland - HALPIN-REYE 11:30am Ageless Award Luncheon 2:00pm Multnomah	9:00am Meeting (Secretary's w/Theresa 9:30am Mtg 10:00am Budget Mtg 11:30am Meeting	2:00pm Public Memorial - The Honorable Norma Paulus (Smith Auditorium, Willamette
28	29	30	May 1	2	3	4
	11:00am Update - Current Audit Matters 1:30pm Voter Fraud Update (Rich's Office) 3:00pm Discuss - Communicatio	9:30am Background - 10:30am IT Consulting - 10:30am Discuss 1:30pm Oregon 2:00pm Discuss 4:15pm Meet &				

May 2019

May 2019							June 2019						
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 28	29	30	May 1	2	3	4
			11:00am Bev/Andrea - Discuss - Legislative Plan (Secretary's Office) - HALPIN-REYE	10:00am Training - Overview of 1:30pm Copy: Meeting: OHA 2:30pm Discuss - Budget 5:30pm Hold - Governor's		
5	6	7	8	9	10	11
	8:00am HOLD 2:00pm Meet and Greet meeting with the Secretary of State & DOJ staff (Secretary of	10:00am Mtg w/Gary Warner - Bend 11:30am Review - Procurement Cloud 4:00pm Mtg w/ISD (PSB	11:00am Mtg w/Presidio - overview of project (Secretary's Office) - HALPIN-REYE 1:00pm JLAC	9:30am Mtg/Kip - Provide Audit Updates & Discuss 11:00am Overview of the Portfolio Review Board		
12	13	14	15	16	17	18
	9:30am Meet & Greet - Audits 11:00am Discuss Elections 2:00pm Budget and 3:00pm Galleria Interview -	10:00am Visit - Marion 12:00pm Armed Forces Day - 1:30pm Meet & Greet - Dan 3:30pm Audit meeting	9:30am Audit - training 10:30am Discuss Audits - 1:00pm JLAC - 2:00pm Audit 2:30pm 2:30 pm 4:00pm Desk	10:00am State Property Management: End of Scoping Meeting (SOS Conf-Rm-Aspen) - BENNETT		
19	20	21	22	23	24	25
	9:00am Visit County Clerks Offices - Albany and 3:30pm Special Planning Mtg - Portfolio Review Board	9:00am Enterprise 2:30pm Mtg w/Cheri Helt 4:30pm Travel - Wilsonville - 5:30pm 5th Annual Equity	10:00am Follow-up 11:00am Mtg w/Stephen 11:30am Discuss Legislation & 4:00pm Mtg 5:00pm Call	10:00am Hold for Mr. Takayuki Sato visit (Secretary Clarno's office) - SPARKS Julie A * SOS		
26	27	28	29	30	31	Jun 1
	Memorial Day (United States)	11:00am Audit Kickoff Meeting: Economic 12:00pm Appt 3:30pm Department of	8:30am Budget Mtg w/Jeff M 10:30am Discuss - Audit 1:00pm JLAC - Audits 1:30pm 1:30 pm 3:30pm 3:30 pm	9:00am Oregon Federation of Republican 1:00pm Viewing - Medal of Honor 3:00pm Canceled:	12:00pm Remembrance with Honors & Interment with full military honors will follow at	

June 2019

June 2019							July 2019						
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 26	27	28	29	30	31	Jun 1
2	<div>9:00am IT Architecture</div> <div>11:00am End of</div> <div>2:00pm Senator</div> <div>3:00pm Hold -</div> <div>4:00pm IT</div>	<div>10:30am DHS Child</div> <div>1:30pm Audit update</div> <div>2:30pm Mental</div> <div>4:30pm Copy</div>	<div>9:00am DOJ General</div> <div>12:00pm FW: Bob Zakes</div> <div>2:00pm Secretary</div> <div>3:30pm Discuss -</div>	<div>10:00am Secretary</div> <div>11:00am Discuss Civics</div> <div>12:00pm Pendleton</div>	7	8
9	<div>7:30am Employee</div> <div>2:30pm Mtg w/Commissioner</div> <div>3:30pm Communicatio</div>	<div>9:30am Land Board Awards</div> <div>10:00am Land Board</div> <div>1:00pm Call w/Scott</div>	<div>1:00pm 1:00 pm Child Welfare Oversight</div> <div>3:00pm FW: DAS IT Security Audit Exit</div>	<div>9:30am Bench</div> <div>10:00am IT</div> <div>11:00am Mtg</div> <div>11:30am Hold -</div> <div>1:00pm Senator</div> <div>3:00pm Hold -</div>	14	15
16	<div>1:00pm Mtg w/ Representative Marsh and</div> <div>2:00pm Meet (Bev's office) - PETERSEN</div>	<div>10:00am Audit Plan Update Meeting</div> <div>2:00pm Travel - Redmond - Wednesday</div>	<div>OYCP Graduation Ceremony (Redmond) - HALPIN-REYE S Doris * SOS</div>	<div>9:30am Hold - Desk Time</div>	<div>9:30am Hold - Desk Time</div>	22
23	<div>8:30am Mtg w/ Representative</div> <div>11:00am Meeting</div> <div>1:00pm Audit</div> <div>2:00pm Civics</div>	<div>8:00am FW: Deputy</div> <div>11:45am Out of</div> <div>1:00pm Special</div> <div>3:00pm Review</div> <div>4:00pm FW:</div>	<div>10:00am Training - Oregon Buys</div> <div>11:30am Phone</div> <div>1:15pm 1:00 pm</div> <div>3:00pm Kickoff</div> <div>4:00pm Kick Off</div>	<div>10:00am Discussion (Trout's Office) -</div> <div>12:00pm Out of office</div>	<div>8:00am Out of Office</div>	29
30	Jul 1	2	3	4	5	6

July 2019

July 2019							August 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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28	29	30	31				25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 30	Jul 1	2	3	4	5	6
	10:00am Hold - Desk Time	9:30am Hold - Desk Time	10:00am Hold - Desk Time	Independence Day (United States)	9:30am Hold - Desk Time	
	10:00am Phone interview with LOC magazine (Secretary's Office) - CLARNO Bev *	10:00am Audit Update (Secretary's Office) - FAST	10:00am CWOB Care Capacity Overview (Governor's Conf Rm., Capitol Suite)			
		12:00pm Out of Office				
7	8	9	10	11	12	13
	9:30am Public Records (Secretary's Office) -	9:00am Meeting Steve Trout	8:00am 2019 ORECA Mid-Year Mtg (Riverhouse on the Deschutes - Bend)	9:00am Aubrey Wieber	9:30am Hold - Desk Time	12:00pm DCRP Summer Social (Gazebo at Mountain High/Mountain High Dr. Bend)
	1:30pm 2019 Employee Engagement Survey Results	10:30am 2020 Audit Plan and		9:30am Hold - Desk Time	12:00pm Out of Office	
		1:30pm		10:00am Child Care Update		
		2:30pm Discuss		1:15pm Transparency		
		3:00pm Audit				
		4:00pm				
14	15	16	17	18	19	20
	Telecommute No Air in Capitol	Telecommute No Air in Capitol	Telecommute No Air in Capitol	Telecommute No Air in Capitol	Executive Office Closed - Closure of the Capitol Bldg - HALPIN-REYE S Doris * SOS	Executive Office Closed - Closure of the Capitol Bldg - HALPIN-REYE S Doris * SOS
	10:00am County Clerks (Sherman, Wasco, Hood River)	11:00am Review Voter Registration	1:00pm 1:00 pm Child Welfare Oversight Board Mtg. (Conf Room C or Dial)			
		1:30pm Headshots/Photos (550)				
21	22	23	24	25	26	27
Executive Office Closed - Closure of the Capitol Bldg - HALPIN-REYE S Doris * SOS	Executive Office Closed - Closure of the Capitol Bldg - HALPIN-REYE S Doris * SOS	Telecommute No Air in Capitol	Telecommute No Air in Capitol	Telecommute No Air in Capitol	Telecommute No Air in Capitol	
				5:00pm Honor Karen Quigley's 23 years as LCIS (Willamette Law School) -	Eastern Oregon Economic Summit	
					9:00am Building a Bridge to our Common	
28	29	30	31	Aug 1	2	3
	10:30am 15min mtg - w/Robert	9:00am SoS Web and Social	1:00pm 1:00 pm Child Welfare Oversight Board Mtg. (Business Oregon)			
	11:00am Child Welfare/Child Protective	10:30am Discuss Public Records				
	1:30pm Meet (Bev's Office) -	12:00pm	3:00pm Out of Office			
		1:00pm Audits				
		2:30pm Pod Cast				
		3:30pm Meeting				

August 2019

August 2019							September 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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25	26	27	28	29	30	31	29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 28	29	30	31	Aug 1 Bend OR	2	3
4	5 Bend, OR 10:00am Jasmyn's swearing in ceremony (Youth Challenge Program)	6 10:30am End of Scoping Meeting - State Worker 1:00pm Land Board Briefing Secretary Clarno	7 9:00am Private Appointment 11:00am Audit Division Update Meeting (Secretary's Office) -	8	9	10
11	12 10:00am SNAP Investigation Update (SOS Conf-Rm-Dia mond * SOS) RALLS Jamie N * SOS	13 8:00am Harney County - 8:00am Harney 9:00am Brief 9:30am Moorish 10:00am Land 2:00pm Swearing 3:30pm Discuss	14 2019 State Board of Education Retreat 1:00pm 1:00 pm Child Welfare Oversight Board Mtg. (Governor's Conference Room * GOV	15 Out of Office (Redmond) - CLARNO Be	16 Out of Office	17
18	19 9:00am SNAP/PDMP Briefing 1:00pm PDMP (Secretary's Office) - 3:00pm Pat Secretary	20	21 8th Annual Oregon Coastal Caucus (Th Hold - 2019 OACC Annual Conference (LaGrande) 5:00pm County Clerks Conference	22 Hold - 2019 OACC Annual Conference (LaGrande) 8:00am County Clerk's Event (LaGrande) -	23	24
25	26 1:00pm Audit Update 2:00pm first draft of the report 3:00pm 30 Min with the 3:00pm Out at 3 pm - VIAL	27 9:00am Kip to provide the Secretary with some documents (Secretary's Office) - ELLIOTT	28 9:00am HOLD: ODOT Transportation Safety Audit 10:00am DHS Meet and Greet - Child Welfare	29	30	31

September 2019

September 2019							October 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 1	2 Labor Day (United States)	3 Out of Office (Redmond) - CLARNO Bev * SOS 3:30pm Discussion about the audit function	4 1:00pm Canceled: Phone call with US Attorney's Office - Donna Maddux (SOS)	5 Out of Office (Utah) - VIAL Rich * SOS 10:00am Audit Division Update 3:00pm FW: Call re PDMP audit 3:00pm Hold-Phone call	6 11:00am Capitol Alumni Reunion (Oregon State Capitol Galleria)	7
8	9 1:00pm Mary Beth Update (Secretary's Office) - 2:00pm Peter Threlkel Meeting (Secretary's	10 10:00am Tim Johnson 11:00am Elliott Forest 3:00pm Interview on Voter 3:30pm Press Releases for	11 9:00am Elliott Forest briefing 12:00pm Governor's 1:00pm 1:00 pm Child Welfare 2:00pm Oregon Complete	12 Rich Oregon State Building and Constr 11:30am Dr. Appt. (Salem)	13 3:30pm PRAC Meeting (Telephonic) - ALBERT Todd 3:30pm Public Records Advisory	14
15	16 1:00pm Canceled: JLAC Debrief Meeting (Secretary's Office) - MEMMOTT	17 LEGISLATIVE DAYS 1:00pm Senator Jeff Golden (Secretary's Office) - CHIAPPELLA Andrea * SOS	18 9:00am Appointment to discuss Citizen 1:00pm Budget Meeting With Secretary	19 9:00am State Board of Education Meeting (ODE 251A/B) - LARMER Zoe ODE	20 Rich out of Office 12:00pm Upcoming Shutdown of Capitol Building and Capitol Mall: - ELLIOTT	21
22 Rich out of Office	23 Rich in late Delivering grapes 9:00am (273 W Hood Ave. 9:00am GPA (1:00pm Meeting 3:00pm 5:30pm Dinner	24 10:00am Coffee 1:00pm Audit Update Meeting 1:30pm Clerk Visit Sherry Hall	25 Andrea Requested Time Off- Vacation Andrea - CLARNO Bev * SOS 7:30am 100 Strong Beaverton 12:00pm Audits Summer 1:00pm 1:00 pm Child Welfare	26 Biennial Southern Oregon Trade Careers Expo (Canyonville - SEven Feathers	27 4:00pm PRAC Meeting (Telephonic) - VIAL Rich * SOS	28
29 Andrea Requested Time Off- Vacation Andrea - CLARNO Bev * SOS Secretary Working 1:00pm Audit Division Status Update (Secretary's Office) - MEMMOTT	30	Oct 1	2	3	4	5

October 2019

October 2019

November 2019

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 29	30	Oct 1	2	3	4	5
		Andrea Requested Time Off- Vacation Andrea - CLARNO Bev * SOS				
		Secretary Working from Redmond - CLARNO Bev * SOS				
		Rich Public Records	2:00pm Canceled: October Oregon Complete Count		Jessica out of Office	
		9:30am Monthly Director's				
		1:00pm PRAC Meeting				
6	7	8	9	10	11	12
Andrea Requested Time Off- Vacation Andrea - CLARNO Bev * SOS				2:00pm Grover Simmons (19800 SW Touchmark Way, Bend, OR 97702)	Ginger McCall Resignation - CLARNO Bev * SOS	
	Jessica out of Office					
	12:00pm Secretary in	1:00pm Audit Division Status	8:30am Data Center			
	1:00pm	2:00pm FW: Portfolio	10:00am Teddy Roosevelt			
	2:00pm Meeting	3:00pm Inventory	1:00pm			
	3:00pm Drive		2:45pm Jenn			
	5:30pm 2019 OBI					
13	14	15	16	17	18	19
		8:00am Governor's Disaster Cabinet	3:00pm Out of Office	9:00am State Board of Education Meeting (ODE 251 A/B) - LARMER Zoe - ODE	9:00am Bulletin Meeting (1777 SW Chandler Ave, Bend, OR 97702)	
		3:30pm Secretary Clarno Land Board Briefing (SOS Office) -				
20	21	22	23	24	25	26
	1:00pm Anantha v. Clarno (IPs 35, 36, and 37)	9:30am Land Board	9:00am Wyden Letter Call	Rich out of Office		
	2:00pm IP 43 Constitutional Compliance	10:00am Land Board	10:00am End of Scoping -	10:30am Ukrainian Meeting (Secretary's Office) - TANGUY Corinna * SOS		10:00am Archives Open House - Ghost Towns (Archives Building - 800 Summer St.) -
	4:00pm IT Discussion	12:00pm	1:00pm 1:00 pm Child Welfare			
		1:00pm Audits	1:00pm Civics			
		2:30pm BOLI	2:30pm Discuss			
		5:30pm				
27	28	29	30	31	Nov 1	2
Rich out of Office						